

WP 3:
Assessment of Administrative Structures and Procedures

Guiding questions

As agreed upon by the SUPPORT_ERS Project Meeting
in June 2008 in Vienna

INTRODUCTION

I. Specific aims of the Interviews

Assess administrative procedures and barriers hindering the efficient implementation of existing support schemes for **RES-E and RES-H**¹⁾. Identify specific administrative barriers in the partner countries and common obstacles as basis for the upcoming activities.

II. Scope of interviews

A minimum of 10 expert interviews per country is required. Interview partners should include in the RE sector representatives of national ministries, regional administrations, industry associations, project developers (European, national, regional), large-scale pilot projects, consumer associations or consumer Protection Organisations

III. Scope of evaluation

Number of involved institutions and coordination between them;
Lead times of application for funding;
Lead times for necessary permits;
Access to information about support schemes;
Transparency of administrative procedures;
Awareness of benefits of RES in involved administrations;
Integration in planning procedures (e.g. spatial planning)

IV. Structure of the interview

1. Identification of interview partner
2. Experience in the RE sector
3. Evaluation questions related to ...
 - a) Political framework
 - b) Public awareness
 - c) Legal background
 - d) Administrative procedures
 - e) Financial support schemes
4. Conclusions and recommendations

1. Identification of Interview partner

Country: _____

Name of institution: _____

Type of institution:

- National ministry
- Regional administration
- Industry association
- Project developer
 - European range of activities
 - National range of activities
 - Regional range of activities

- Large-scale pilot project
- Consumer Associations
- Consumer Protection Organisations

Interviewed person: _____

2. Experience in the RE Sector

Description of activities in the RE Sector.

Sector of experience

- Electricity generation
- Heat and/or cold supply
- Bio fuels for transport

Number of successful projects

- 0 1 2-10 > 10

Number of project failures

- 0 1 2-10 > 10

Number of projects in planning

- 0 1 2-10 > 10

Total of performed investments: _____ € _____ MW

Total of planned investments: _____ € _____ MW

3.a) Political Framework

Which politics are supporting or building barriers for you in reaching your targets in the RE sectors? Please Specify	Strong Support	Weak support	Neutral	Low barriers	High barriers
European politics Please describe:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
National politics Please describe:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Regional politics Please describe:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Local politics Please describe:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3.b) Public awareness

Is the current public awareness/opinion a barrier for RES projects?

Yes No

If yes, please specify

- How does the public opinion influence your activities?

- What could be done to overcome the existing barriers?

3.c) Legal background

Are you informed about the laws and regulations influencing your RE activities as far as it concerns:

- European directives Yes Partially No
- National laws and by-laws Yes Partially No
- Regional laws and by-laws Yes Partially No
- Local regulations Yes Partially No

Please describe your sources of information?

What information is missing?

Which laws/regulations are building a barrier for your RE activities?	European	National	Regional	Local
Name of directive / law / regulation Building barriers in the following way:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name of directive / law / regulation Building barriers in the following way:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please use further copies of this page, if required to extend the table.

3.d) Administrative procedures

What are the administrative levels, which you are dealing with in your daily RE business?

European administration Yes No

National government Yes No

Regional administration Yes No

Local administration Yes No

3.d.1 Administrative procedures – permits

Looking at your last three successful projects, can you please remember:

Please specify	Project 1	Project 2	Project 3
Short description of the project			
Number of months/ years from project idea until start of operation			
Lead times for necessary permits			
Number of different permits required			
Types of permits required			
Number of involved administrative authorities			
Levels and identities of involved authorities			
Coordination between involved authorities			
Transparency of administrative procedures			
Further Comments:			

3.d.2 Administrative procedures – administrative institutions

	Strong support	Weak support	Neutral	Low barriers	High barriers
Please, specify the administrative authorities which					

you have been dealing with during the past few years because of your RE activities?					
(1 table for each authority)					
Name and level (EU, nat., reg., loc.) of administration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Please give your opinion. This unit is ...	Yes	Partially	No		
Aware of the benefits of RES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Supporting RES activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Informed about the laws supporting RES projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Using its potentials to facilitate RES projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Accelerating RES projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Blocking/delaying res projects	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Further comments					

3.e) Financial Support Schemes

Which are the financial support schemes which are available to you ?

European:

National:
Regional:
Local:

Are they sufficient to enable you to balance the specific risks of investment into RE?

Yes No

If not, please explain:

What would you propose to improve the existing situation?

3.e) Financial Support Schemes (cont.)

Looking at your last three successful projects, could you please remember?

Please specify	Project 1	Project 2	Project 3
Support schemes used			

Lead times of applications for funding			
Administrative requirements and cost of applications			
Types of application documents required			
Number of involved institutions/authorities			
Levels and identities of involved institutions/authorities			
Coordination between involved institutions/authorities			
Transparency of administrative procedures			
Further comments			

4. Conclusions and Recommendations

What would you recommend in order to reduce administrative barriers for RES-H?

What would you recommend in order to improve the existing financial support schemes?



Other comments?

Other recommendations?